

Terms of Use of the ALTV Community Calendar

The Albert Lea City Television Community Calendar is offered as a free public service to promote communication among public, educational and governmental sources.

The ALTV Community Calendar is cablecast to homes in Albert Lea on channel 16 on Charter Communications. Text is displayed throughout the day, 7 days a week, during all non-program (taped or live) playback hours.

The following rules apply for use of the ALTV Community Calendar:

1. All messages should be submitted using the submission form. General press releases will not be considered.
2. Messages should be submitted in writing to the Public Information Coordinator at least 7 working days prior to the first requested display date.
3. No information shall be transmitted/posted which involves any advertising to promote the sale of commercial products or services, trade or business announcements, advertising on behalf of candidates for public office or political issues, lottery information, indecent, libelous or slanderous speech, or obscene /indecent matter.
4. In order to maximize use of the ALTV Community Calendar for messages of broad public interest, regular community group and church service schedules will not be announced.
5. City staff will place your message on the Community Calendar as soon as possible, however, please allow up to 5 business days for placement.
6. The user agrees to hold harmless the City of Albert Lea, its officials and employees for any and all liability, damages or losses incurred because of actions, errors or omissions related to the use of the ALTV Community Calendar and the "Schedule of Events" webpage.
7. City staff reserves the right to alter or reject messages.

If you have any questions about these policies, please contact the Public Information Coordinator at (507) 377-4380.